

O. R TAMBO DISTRICT MUNICIPALITY



O.R. TAMBO
DISTRICT MUNICIPALITY

REQUEST FOR PROPOSALS

UPDATE AND PREPARATION OF INFRASTRUCTURE ASSET REGISTER

O.R Tambo District Municipality invites proposals from service providers who are competent in and have skills and knowledge in preparation of Infrastructure Asset Register

| Bid Number | Description | Closing date & Time |
|---------------------|---|-----------------------------|
| ORTDM SCMU 22-10/11 | Update and Preparation of Infrastructure Asset Register | Before 11 March 2011, 12H00 |

A briefing session will be held on the 29th February 2011 at OR Tambo Offices (opposite Pick n Pay Supermarket) HR boardroom at 10H00. Terms of reference are available on our website www.ortambodm.org.za.

Invalid or non-submission of the following documents will render the Tenderer disqualified:

- Original Valid Tax Clearance Certificate
- Certified Copies of originals of company registration Documents and ID documents of members
- Company Profile with contactable references
- CVs of professional staff for the project
- Certificate of Professional body
- JV Agreement (if Applicable)

Proposals will be evaluated based on the following criteria:

| Functionality | Weight |
|---|--------|
| Capacity to undertake the project | 35 |
| Experience and Expertise of the Company | 45 |
| Methodology | 20 |

Note: Bidders who score less than 60% on functionality will not be considered further for price.

The proposal will be adjudicated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2001), as well as the O. R. Tambo District municipality's Supply Chain Management Policy. The 90/10 preference points system will be used as per the ORTDM policy.

Preferential Procurement Policy Framework Act (PPFA) points will be awarded as follows:

| | |
|------------------------------------|-----------|
| Price | 90 points |
| HDI Status | 2 points |
| Female Ownership | 2 points |
| Youth | 2 points |
| Disabled Ownership | 1 points |
| Locality (within the Eastern Cape) | 3 points |

All tenders and supporting documents must be placed in a sealed envelope clearly marked "**ORTDM SCMU 22-10/11 Preparation of Infra Structure Asset Register**" and deposited in the tender box at:

Tender Box
O.R.Tambo District Municipality
Private Bag X 6043
Mthatha
5099

Or delivered to Tender Box:
O.R.Tambo House
Nelson Mandela Drive
Mthatha
Before 11th March 2010, 12H00

On that day the financial part of the proposal will **NOT BE READ** out in public.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

NB: The Municipality reserves the right not to appoint and is not compelled to take the lowest and can withdraw the tender at any time.

A. M. M. Ncube
Acting Municipal Manager